



सत्यमेव
जयते

भारतीय रेल परिवहन प्रबन्धन संस्थान
भारत सरकार – रेल मन्त्रालय

Indian Railways Institute of Transport Management
(Government of India – Ministry of Railways)



No. 2017/IRITM/Trg./P&C/01

Dt : 08-09-2017

COMs, CCMs, FA&CAOs, PCEs, CMEs, CEEs, CSTE, CMDs, COSs, CPOs & CPROs.
All Zonal Railways

Sub: Nomination of officers from all departments of Indian Railways for training programme on
"Management of Procurements & Contracts on IR" at IRITM, Lucknow

IRITM, Lucknow is organizing a **one-week** training programme (October 9 to 13, 2017) as well as a **six-week** programme (October 9 to November 17, 2017; with Project Work & Case Study preparation) on **"Management of Procurements & Contracts on IR"**. The programmes are open to officers **upto SAG** level from **all departments** of IR.

The **one week programme** will consist of sessions from experts in the areas of e-procurement including e-tendering & e-reverse auction; latest technological advancements in the area of public procurements; common pitfalls and irregularities; and self-help sessions for participants to manage the current and future work requirements. The training will be of considerable use in the skill upgradation for officers handling Commercial, Works and Procurement Contracts on a day-to-day basis

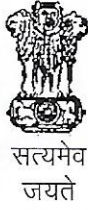
You are requested to nominate **minimum 2 officers upto SAG** for **either** or **both** of the above-mentioned training programmes from your Zonal Railway.

The **Six-week programme** is an extension of the one week programme for officers interested in carrying out a short term Project Work or Case Study preparation on a subject related to Procurements & Contracts which is of relevance to the Railways in general or any particular Zone/Division. Officers may be specifically nominated for **6 weeks training** under this programme. Following the completion of the first week training, these officers will be relieved to their Headquarters for the data collection and study and will report back to IRITM for submission of their Project Report in the sixth week (**November 13 to 17, 2017**). The officers thus nominated should come prepared with a 500 word synopsis of the Project or Case Study they propose to undertake, or they would be provided with a suitable topic by IRITM.

For the purpose of TA claims, officers doing the 6-week programme will be based at IRITM only in the first week and the 6th week; and will be considered as based in their regular places of posting for the intervening period. In that 4 week period those desiring field visits for data collection shall take permission from their controlling officers. Annexure to this letter may be given to the nominated officers for easy scheduling of their programme.

Names of nominated officers may be communicated to IRITM with their CUG numbers & email addresses through fax at 0522-2451964/2451940 or email at ipr.iritm@gmail.com by Thursday, September 28, 2017 in order to make sure of the nominations/participants & to avoid inconvenience to Visiting Faculty. Programme details are also available on IRITM website **www.iritm.indianrailways.gov.in**.

Sr. Professor & Programme Director



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1. Course Director :

Shri Vinayan J., Sr. Professor
e-mail : sptm.iritm@gmail.com

2. Programme Co-ordinator :

Shri Kishor Mehta,
Mob. : 9794862012, e-mail : ipr.iritm@gmail.com

3. Reporting Time :

All the officers participating in the programme are required to report by **8th October, 2017**. Officers based in Lucknow, if any, are required to report by 09.15 am on 9th October, 2017.

4. Programme Timings :

0930 hrs to 1800 hrs [with a Lunch break from 1315 hrs to 1415 hrs & two tea breaks of 15 minutes each at 1115 hrs and 1400 hrs.]

5. Accommodation :

Offices will be accommodated in Officers' Hostel in IRITM, We encourage Trainee officers to come with family.

6. Mess Facility :

Breakfast, lunch and dinner will be served in the Officers' Mess (Naivaidhyam) as per the prescribed menu on payment basis. Tea/Coffee making arrangements are available in each room.

7. Transport :

IRITM Vehicle(s) will be available at the following timings at Lucknow (LKO & LJN) railway stations for transportation to IRITM:

Place of availability of Vehicle	Day	Timings
Northern Railway (LKO) Station – Near Post office (RMS)	Sunday	6 am, 7 am, 8 am, 9 am, 10 am, 12 noon, 2 pm, 4 pm, 7 pm, 9 pm & 11 pm
North Eastern Railway (LJN) Station – Near cumsum food junction on Cabway (PF No. 6)	Monday	6 am, 7 am, 8 am, 9 am & 10 am

Dy. SS (Commercial) N. Rly., LKO (CUG : 9794830973) or Dy. SS (Commercial) N.E. Railway, LJN (CUG: 9794846979) may be contacted for guidance/help.

In case of non-availability of vehicles at the above mentioned timings, Transport Incharge **Shri Madan Sen** (CUG : 9794862010) may be contacted.