



सत्यमेव जयते

भारतीय रेल परिवहन प्रबन्धन संस्थान

भारत सरकार – रेल मन्त्रालय

Indian Railways Institute of Transport Management

(Government of India – Ministry of Railways)



वयं राष्ट्रे जागृक्षाम

No. IRITM/Trg./EnHM/2018/10

Dt : 01-10-2018

To,

General Managers of all Zonal Railways & **Director General/RDSO**

General Managers/CAOs of all PUs

PCOMs, PCCMs, PFA, PCEs, PCMEs, PCEEs, PCSTEs, PCMDs, PCOSs, PCPOs, CSCs/RPF & CPROs of all zonal Railways

Sub: Nomination of officers from all departments for training programme on "Environment & Housekeeping Management" (22-26 Oct' 2018)

Indian Railways Institute of Transport Management (IRITM), Lucknow is organizing a one week training Programme on "**Environment & Housekeeping Management**" from **22nd to 26th October' 2018.**

Programme is open for **all departments** and **all grades** of officers i.e. JS/SS/JAG/SG/SAG. The program has been designed to have enrichment value for officers in the area of Environment & Housekeeping. Railway and sustainable development shall be the main motto of this programme.

You are requested to nominate 2 to 3 officers from Junior Scale to SAG for above mentioned training programme from your Department. Names of nominated officers may be communicated to IRITM with their CUG numbers & email addresses through fax at 0522-2451964/2451940 or email at **chciritm@gmail.com**.

Annexure to this letter may be given to the nominated officers for easy scheduling of their programme. The programme details are also available on the IRITM website www.iritm.indianrailways.gov.in.

1.10.2018

(Ajaya Pratap Singh)
Director



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ANNEXURE

1. Course Director :

Shivendra Shukla, Professor Commercial & Training
Mob. : 9794862002
e-mail : profcoml.iritm@gmail.com

2. Course Co-ordinator :

Pradeep Kumar Gupta,
Mob. : 9794862004
e-mail : hciritm@gmail.com

3. Reporting Time :

All the officers participating in the programme are required to report by 22:00 hrs. of **21st October' 2018**.

4. Programme Timings :

0930 hrs to 1800 hrs [with a Lunch break from 1315 hrs to 1415 hrs & two tea breaks of 15 minutes each at 1115 hrs and 1600 hrs]. Officers shall be relieved after 1800 hrs. on **26th October, 2018**. Return reservations to be made accordingly.

5. Accommodation :

6. Officers' will be accommodated in Officers' Hostel in IRITM, We encourage Trainee officers to come with family.

7. Mess Facility :

Breakfast, lunch and dinner will be served in the Officers' Mess (Naivaidyam) as per the prescribed menu on payment basis. Tea/Coffee making arrangements are available in each room.

8. Transport :

IRITM Vehicle(s) will be available for pick up and drop according to the trainee officer's arrival/departure program.

For any assistance regarding Transport, **Shri Madan Sen** (CUG: 9794862010), Transport Incharge, Dy. SS (Commercial) N. Rly., LKO (CUG: 9794830973) or Dy. SS (Commercial) N.E. Railway, LJM (CUG: 9794846979) may be contacted.