



No. 2018/IRITM/Trg./SD Mgmt./01

Dt : 24-12-2018

To,

General Managers of all Zonal Railways & **Director General/RDSO**

General Managers/CAOs of all PUs

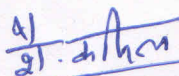
PCOMs, PCCMs, PFA, PCEs, PCMEs, PCEEs, SDGMs, PCSTEs, PCMDs, PCOSs, PCPOs & CSCs/RPF of all zonal Railways

Sub: Nomination of officers from all departments for training programme on
"Station Development, Management & Feedback/Redressal Mechanism" (January 28 to February 1, 2019)

Indian Railways Institute of Transport Management (IRITM), Lucknow is organizing a five-day training Programme on **"Station Development, Management & Feedback/Redressal Mechanism"** from **January 28 to February 1, 2019**. Programme is open for all departments and all grades of officers i.e. JS/SS/JAG/SG/SAG.

You are requested to nominate 2 to 3 officers from Junior Scale to SAG for above mentioned training programme from your Department. Names of nominated officers may be communicated to IRITM with their CUG numbers & email addresses through fax at 0522-2451964/2451940 or email at ipr.iritm@gmail.com.

Annexure to this letter may be given to the nominated officers for easy scheduling of their programme. The programme details are also available on the IRITM website www.iritm.indianrailways.gov.in.


24/12/18

(S. Kapil)

Dean & Programme Director



सत्यमेव जयते

भारतीय रेल परिवहन प्रबन्धन संस्थान
भारत सरकार – रेल मन्त्रालय

Indian Railways Institute of Transport Management
(Government of India – Ministry of Railways)



वयं राष्ट्रं जागृष्याम

ANNEXURE

1. Course Director :

S. Kapil, Dean
Mob. : 9760530902
e-mail : sptm.iritm@gmail.com

2. Course Co-ordinators :

1. Kishor Mehta,
Mob. : 9794862012
e-mail : ipr.iritm@gmail.com
2. Ajab Singh
Mob. : 9794845640
e-mail : ipl.iritm@gmail.com

3. Reporting Time :

All the officers participating in the programme are required to report by **27th January 2019** – 2200 hrs.

4. Programme Timings :

0930 hrs to 1800 hrs [with a Lunch break from 1315 hrs to 1415 hrs & two tea breaks of 15 minutes each at 1115 hrs and 1400 hrs]. Officers shall be relieved after 1800 hrs. on February 1, 2019. Return reservations to be made accordingly.

5. Accommodation :

Offices will be accommodated in Officers' Hostel in IRITM, We encourage Trainee officers to come with family.

6. Mess Facility :

Breakfast, lunch and dinner will be served in the Officers' Mess (Naivaidhyam) as per the prescribed menu on payment basis. Tea/Coffee making arrangements are available in each room.

7. Transport :

IRITM Vehicle(s) will be available for pick up and drop according to the trainee officer's arrival/departure program.

For any assistance regarding Transport, **Shri Lokesh Srivastava**, transport Incharge (Mob.:9450655502, 7007346102), Dy. SS (Commercial) N. Rly., LKO (CUG : 9794830973) or Dy. SS (Commercial) N.E. Railway, LJNI (CUG: 9794846979) may be contacted.